



## **Seasonal: Part time Hospitality Host/Runner (June – September)**

**Cape Cod Melody Tent, Hyannis MA**

The Hospitality Host reports directly to the Production Manager and provides support in the hospitality area where our performers spend their time resting, having their meals, and preparing for their performances. The successful candidate will create a pleasant and inviting atmosphere for performers to recharge in.

### **Duties/Responsibilities**

- Fulfills hospitality requirements for each performer according to the specifics in their Rider
- Performs opening and closing operational duties to support the kitchen staff
- Assists with preparing breakfast, lunch, and appetizers for the artists
- Assists with catering and other projects as needed to help ensure our smooth operations
- Responsible for maintaining and keeping the hospitality area in clean, working condition, including bathrooms, dressing areas, and rest areas
- Replenishes inventory and stock items
- Will handle daily off sight shopping for groceries, staples, and other items needed for show days and riders. This may include the purchase of alcohol.

### **Qualifications:**

- Restaurant and/or hospitality industry experience is a plus.
- Friendly and energetic demeanor, with the ability to stay calm under pressure and move quickly during busy times.
- Ability to work cooperatively and effectively with a wide variety of people from management to peers
- Ability to address and handle customer concerns courteously and respectfully
- Clean driving record and reliable transportation.

### **Physical Demands/ Working Environment:**

- Must be available for ALL show dates in the Season, June - September
- Able to lift 50 pounds
- Prolonged periods of standing, bending, walking, twisting, and climbing stairs
- Ability to work outside in varying temperatures, fast-paced and often loud environment
- Reliable transportation to and from work

**Pay Rate:** \$20-\$23/Hours

*To Apply:*

Please email your resume to [jobs@themusiccircus.org](mailto:jobs@themusiccircus.org) or apply online at <http://www.melodytent.org/contact/employment-opportunities/>